

South Wairarapa District Council

Centennial & Considine Park Reserve Management Plan



Adopted by Council on 24 June 2009

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APPENDIX A: Copies of Declarations of Trust

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1 INTRODUCTION

1.1 Purpose of this Plan

This plan provides a policy framework for the management of Centennial and Considine Park (Recreation Reserve). It has been prepared in accordance with Section 41 of the Reserves Act 1977 to provide for the use, enjoyment, maintenance, protection, preservation and development of the reserve.

1.1.1 Vision statement

To manage and develop Centennial and Considine Park for public use and enjoyment in a sustainable manner that reflects the recreational and amenity values of the reserve.

1.1.2 Content of the plan

This plan is structured in the following way:

1. Introduction
2. Administration
3. Reserve Resources
4. Development
5. Management and asset maintenance

Each section contains background information, objectives, policies and rules to guide management and development of the reserve.

The content of this plan will be subject to periodic review to ensure the objectives and policies remain relevant to the management and development of the reserve.

1.2 The Reserve Area

1.2.1 Reserve Description

Centennial and Considine Park is located on Princess Street in Martinborough (see Figure 1). The reserve comprises an area of 6.47ha of open space, native and exotic plantings, a walkway, and the Martinborough Camping Ground. For the purposes of this plan, the reserve includes:

- The area known as Centennial Park
- The area known as Considine Park, including
 - The Martinborough Camping Ground
 - The open space area
 - The area known as the Oak Paddock (Notable Trees identified in the Proposed Wairarapa Combined District Plan)
 - Walkway
 - Swimming pool

- Water services building

1.2.2 Summary of site values and resources

There are a range of amenity and recreational values associated with the reserve that combine to create a unique and important area for the community and visitors to the reserve. These values are:

- Open space for informal and formal recreational activities
- Formal sporting facilities for equestrian sports and swimming
- Historic values associated with the creation of Centennial Park in 1982, to mark Martinborough's centennial anniversary
- Values associated with the notable trees
- Recreational and leisure values associated with the Camping Ground

1.3 Legal Framework

The Reserves Act 1977 (the Act) is the principal piece for legislation that governs the management and development of Centennial and Considine Park. This Management Plan has been developed in accordance with this Act.

Other legislation / documents relevant to reserve management and development include:

- The South Wairarapa District Council District Reserves Strategy
- Plans prepared under the Resource Management Act 1991, particularly the Operative South Wairarapa District Plan and the Proposed Wairarapa Combined District Plan. The District Plan sets the zoning of the reserve and regulates the effects of activities that take place on the reserve.
- Plans and strategies prepared under the Local Government Act 2002, e.g. the Annual Plan and the Long Term Council Community Plan.
- The Historic Places Act 1993, which provides statutory protection to archaeological sites.
- Bylaws and policies enacted by Council.

The Principles of the Treaty of Waitangi are also relevant to reserve management and development.

The general intent of the Declarations of Trust associated with the initial land purchases for the reserve, created approximately 90 years ago (in 1914, 1920, 1922 and 1947), will be acknowledged.

All aspects of this legal framework have been considered in the preparation of this Management Plan.

1.4 Existing Leases / Licences

The Council entered into a Deed of Lease with the Martinborough Camping Ground on 1 July 2005. This lease runs for a term of seventeen and a half years and has a

right of renewal for seventeen and a half years. It covers an L-shaped area in the north-western corner of the reserve.

The Council has granted a Licence to Occupy to the Martinborough Branch of South Wairarapa Pony Club (Inc). The initial licence was granted in August 2002 for a term of two years, and has since been renewed at the end of each two-year term. The licence area occupies an area of approximately 5.3 ha with frontage along Princess Street between the swimming pool and Centennial Park. The area is primarily pasture, with a dressage area, stalls and storage sheds.

2 ADMINISTRATION

The administration of Centennial and Considine Park must reflect the purpose for which it is classified under the Reserves Act 1977. Administration should also take account of other statutory documents, particularly the relevant district plan provisions.

The administration of Centennial and Considine Park must also consider the needs and concerns of the community.

2.1 Land Status

2.1.1 History of land acquisition

The land that now makes up Centennial and Considine Park was transferred to predecessors of the South Wairarapa District Council in five separate transactions. The table below identifies the certificate of title that the land is now contained in, person(s) who transferred the land, the date of the transfer, and the consideration given.

Current Title	Transferee	Date	Consideration	Area (ha)
WN 41/178	Andrew Considine	1914	5 shillings	1.6
WN 269/26	Mary & Winifred Orr	1920	200 pounds	1.6
WN 292/225	John William Kershaw, George Allan Clark, and Catherine Geddes Sutherland Martin	1922	5 shillings	0.8
WN 528/68	Christina Kershaw and Ernest William Abraham Kellow	1947	150 pounds	2.2
WN 528/68	Stephens Boyd	1947	25 pounds	

The transfers of 1914, 1920 and 1922 did not result in any specific purpose being registered on the certificate of title for each parcel. However, each transfer was accompanied by a declaration of trust, attached in Appendix A. These declarations stated that the land was to be held by the Council for use as a Public Park and Recreation Ground. This declaration also listed a number of purposes that it could be used for, including as a public park, for cricket, football, tennis, bowling, swimming, skating, curling, biking, or for a pleasure garden.

The two transfers in 1947 were not subject to a declaration of trust, and no purpose was registered on the certificates of title.

2.1.2 Classification

The land comprising Centennial and Considine Park has a Recreation classification under Section 17 Reserves Act 1977. This classification took effect on 17 November

2005 when notice of the Council resolution regarding classification was published in the *NZ Gazette*.

Section 17 states that recreation reserves are to be managed primarily for the purpose of:

‘providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside’.

Section 17 also states that if there are scenic, historic, archaeological, or other features present on the reserve, or indigenous flora or fauna, these features must also be managed and protected to the extent compatible with the recreation purpose of the reserve.

The table below summarises the classification and district plan zoning for the legal parcels making up Centennial and Considine Park:

Table 1: Legal status of Centennial and Considine Park

Legal Description	Title Reference	Classification	Operative Plan Zoning	Proposed Plan Zoning
Pt Lot 659 DP 249	WN 292/225	Recreation	Open Space	Urban (Residential), Reserve/Park overlay
Part Lot C, Part Lot 702 DP 249, and all of DP 4545	WN 269/26	Recreation	Open Space	Urban (Residential), Reserve/Park overlay
Lots 660, 661, 662, 663 DP 249	WN 41/178	Recreation	Open Space	Urban (Residential), Reserve/Park overlay
Pt Lot 655, Lots 656, 657, 658 and Pt Lot 659 DP 249, Pt Lot 1 DP 6872	WN 528/68	Recreation	Open Space	Urban (Residential), Reserve/Park overlay

The Proposed District Plan identifies the trees in Oak Paddock as ‘Notable Trees’. The Notable Trees enjoy protection under the Resource Management Act 1991 and a tree cannot be damaged or destroyed unless resource consent has first been granted.

2.2 Community and Organisational Interest

There is a wide range of interest in Centennial and Considine Park from groups including:

- Town residents who enjoy and use the reserve
- The wider community and visitors to the town
- The Martinborough Branch of the South Wairarapa Pony Club
- The Considine Park Committee, a sub-committee of the Martinborough Community Board comprising representatives from the camping ground, community board, pony club and other interested parties
- Tangata Whenua
- Camping Ground Managers

Community support is integral to the management and development of Centennial and Considine Park. Council would like to manage the reserve through a cooperative process with the local community. Such a process will identify management and development needs, and allow cooperative implementation of the objectives and policies in the Management Plan.

2.3 Administration Objectives

To provide for integrated management of the Centennial and Considine Park area, protecting and enhancing the open space and recreation values of the reserve, while allowing for the use and enjoyment of the reserve.

To manage Centennial and Considine Park through a cooperative approach between the Council, Community Board, Tangata Whenua, the Considine Park Committee, and the community and users of the reserve.

2.4 Administration Policies

- a. To ensure that management of Centennial and Considine Park is in accordance with statutory requirements, including Section 17 Reserves Act 1977 (recreation classification) and the district plan.
- b. The Council will continue to consult with the community, Tangata Whenua, the Considine Park Committee and other interest groups on matters affecting the ongoing management and development of Centennial and Considine Park.
- c. The Council will encourage community participation in the planning, development, management and maintenance of Centennial and Considine Park.
- d. The Council will arrange at least one meeting each year of the main park users as a forum to discuss operational issues and to resolve these issues where possible, and subject to available funding. The users will include but not be limited to representatives of the Considine Park Committee. The facilitation of the meeting may be delegated to the Martinborough Community Board. The first meeting of the year must be held prior to Labour Day each year.

- e. As a result of the meeting, a programme of activities will be prepared, and submitted to Council via the Martinborough Community Board for Council's consideration. Council will use the activity programme to assist in day-to-day management of the reserve.
- f. The Council will monitor the preparation of the Proposed Wairarapa Combined District Plan and any subsequent amendments to ensure that the plan provisions do not adversely impact upon the community's use and enjoyment of Centennial and Considine Park.
- g. An information base of Centennial and Considine Park's recreational opportunities and open space values will be developed and maintained.
- h. Information on the history of the reserve will be assembled and made accessible to the public.
- i. To ensure that the management of the reserves is responsive the Council will delegate daily management decisions to the Council's Chief Executive.

Note: the Chief Executive has powers to delegate management decisions to Council staff to ensure management of the reserve is timely and efficient.

- j. Consultation relating to this plan and the matters covered by this plan shall be undertaken in accordance with the process and timeframes of the Local Government Act 2002.

3 RESERVE RESOURCES

There are three resource categories that apply to Centennial and Considine Park: open space, camping ground area and recreational resources. Figure 1 shows the location of the reserve resource areas.

3.1 Open Space

3.1.1 Description

The open space area of the reserve can be characterised by a formal garden area known as Centennial Park and open pasture.

Centennial Park

Centennial Park is located in the north-eastern corner of the reserve, and is intended to be used as a quiet area for relaxation. Access to the area is from a gateway at the intersection of Kitchener and Princess Streets. The area is a combination of lawn and formal plantings of roses and exotic trees. There is no restriction on public access to the area.

Considine Park open space

Considine Park includes an area of open space that is approximately 5.3 ha with frontage along Princess Street between the swimming pool and Centennial Park. The area is primarily pasture, with a dressage area, stalls and storage sheds. The Pony Club has a licence to occupy a large portion of the area from time to time. Council is also able to authorise other people to have access to this area (the Pony Club does not have exclusive rights of possession or use of the land). Two areas of open space are outside the lease areas of the Pony Club and Camping Ground. These are to the north-east of the swimming pool and to the east of the Camping Ground.

The small number of buildings on the reserve also contributes to its open character.

3.1.2 Objectives

To protect and enhance the open space character and natural features of the reserve.

To promote the use of Centennial Park as a quiet and peaceful area for relaxation and reflection.

3.1.3 Policies

- a. Planting to be undertaken on Centennial and Considine Park shall not detract from the open space character of the reserve.
- b. Centennial Park shall be maintained as a quiet and peaceful area, to be used for relaxation, reflection and passive recreation.
- c. Maintenance and up-grade of the park facilities must protect the historic values associated with historic plaques and memorial plantings in Centennial Park.
- d. Use of and investment in the reserve should maintain the open space character of the reserve.

- e. For future leases, the lease process shall require the lessee to provide to the best of their knowledge, an annual programme to assist in the management of the reserve.

3.1.4 Rules

- a. Any new permanent fences will require the approval of the Council's Chief Executive, to ensure that new fences do not compromise the open space character of the reserves, or access.
- b. Temporary fences may be erected for specific events if approved by the Council's Chief Executive.
- c. Temporary electric fencing may be used for animal control, provided that it does not impede reasonable access to the wider reserve area, and if approved by Council's Chief Executive.
- d. No new buildings may be constructed within Centennial Park.
- e. Any new buildings on the open space area of Considine Park shall be located close to the site boundaries or around the edges of the area, to ensure new buildings do not detract from the open space character of the reserve (note that development is controlled by Section 4). Buildings used by a specific group should be removed at the end of the occupation period, or should be mobile.

3.2 Camping Ground Area Resources

3.2.1 Description

The camping ground is located in the south-west corner of Considine Park. It includes tent sites, powered sites (including cabins) and a building containing ablution and kitchen facilities. The camping sites are grassed and there are a number of mature trees scattered across the area. Access into the camping area is via Dublin Street West, and the roadway within the park is metalled.

The open space amenity in the camping ground area is variable, depending on the number of buildings in the area and the number of campers using the facility at any one time. A number of large trees are planted sparsely throughout the area. A number of notable trees are located along the western boundary of the camping ground, and are identified as 'Notable Trees' in the District Plan. See Appendix B for a full list of notable trees.

The camping ground lease dated 1st July 2005 permits new buildings within the camping ground including: toilet and shower facilities; kitchen facilities; laundry facilities; managers accommodation; cabin or fixed tent or caravan accommodation; workshop or storage facilities; office reception and retail facilities'. This management plan cannot be inconsistent with the lease.

3.2.2 Objectives

To continue to provide the recreational and leisure facilities associated with the camping ground through a lease to a third party to manage the camping ground.

To maintain the recreational and leisure facilities provided by the camping ground.

To maintain the character of the camping ground created by the trees scattered across the camping ground area.

To formalise public access to the camping ground area in any future leases or renewals of leases.

To preserve and protect the values of the Notable Trees located on the western boundary of the site.

3.2.3 Policies

- a. The lease to manage the camping ground shall be in accordance with the provisions of the Reserve Act 1977 and shall provide for, among other things, the day to day management of the camping ground and the maintenance of and minor upgrade works for the camping ground.
- b. The grant of future leases for the Camping Ground should consider setting limits on the bulk and number of permanent structures (i.e. in place for longer than six months) in the Camping Ground.
- c. The root zone of the Notable Trees shall be protected. The root zone is the area within the root protectors installed by Council, as noted in the Settlement Agreement dated 2 April 2007.
- d. Any camping activities in the Oak Paddock will be controlled by the Camping Ground Managers in order to provide for ongoing protection of the oak trees. Additional root protectors and fencing may be installed by Council, if necessary.

3.2.4 Rules

- a. No earthworks or ground disturbance will be permitted within the root zone of the Notable Trees, except where necessary to protect public health and safety and on the approval of the Chief Executive.
- b. Removal of Notable Trees shall only be undertaken if approved by the Council. Where public health and safety requires urgent removal, this shall be done on the approval of the Chief Executive.
- c. Health of the trees shall be monitored by Council. Maintenance of the Notable Trees shall be carried out only on the direction of the Chief Executive where this maintenance has been assessed by a suitably qualified arborist as being necessary to ensure continued health of the trees and the protection of public health and safety. The maintenance works shall also be carried out by a suitably qualified arborist.
- d. Any development within the camping ground area, including new buildings provided for by the lease and described in Section 3.2.1 of this plan, is to be in accordance with Section 4 of this plan.
- e. The camping ground may use the area marked in Figure 1 as a “Proposed / Temporary Camping Area” on a temporary basis at peak times, if the area is not required for any scheduled events. The ground shall be returned to its original state after use. The area shall be fenced off if required. The camping ground manager will need to apply to the Chief Executive for approval for temporary use.

Note: Any permanent extension of the Camping Ground into the “Proposed / Temporary Camping Area” would require a change to the existing lease document. Such a change would require public consultation in accordance with the Reserves Act 1977 and this Management Plan.

3.3 Recreational Resources

3.3.1 Description

Centennial and Considine Park has several sports-related recreational facilities. In particular, these facilities are an open space area (for which the Martinborough Pony Club has a licence to occupy), swimming pool and walkway.

The swimming pool is located in the south-east corner of the site. Several buildings are present in the swimming pool area – changing rooms, a plant/filter room and a small pavilion with two tiers of seating.

A walkway planted with native and exotic species is located along the northern and western boundary of the open space area.

3.3.2 Objectives

To promote a range of recreational activities, both active and passive, that are complementary to the reserve’s cultural, historic and natural values.

To actively promote the reserve as a local and regional recreational facility.

3.3.3 Policies

- a. Recreation activities should maintain the open space values of the reserve.
- b. Existing recreational facilities will be maintained as priorities and resources allow.
- c. The responsibility for the maintenance of any building or structure lies with the owner of the building, unless otherwise stated in any current lease or licence agreement.





3.3.4 Rules

- a. All maintenance and upgrade work will require the prior approval of the Chief Executive, except for minor repairs to and maintenance of buildings and fences.
- b. Any development shall take place in accordance with Section 4 of this plan.

Figure 1: Centennial and Considine Park Resources



Key

- NT Notable Trees/Oak Paddock
- 1 Swimming Pool
- 2  Existing Camping Ground lease area
- 3  Walkway
- 4 Water Services building
- 5  Proposed / Temporary camping area (see rule and note 3.2.4(e))
- PC  Pony Club licence area

4 DEVELOPMENT

4.1 Introduction

Development of Centennial and Considine Park needs to reflect its recreation classification and be consistent with the objectives and policies of this management plan. Development also needs to be undertaken in consultation with the community. Issues for developing the reserve need to be identified, and a development plan can then be created that addresses these issues within the available resources.

4.2 Objective

To allow specific development projects to be undertaken in Centennial and Considine Park that will enhance the recreational and open space values and opportunities of the reserves.

To allow for the preparation of a development plan for Centennial and Considine Park that recognises the recreation classification, is consistent with the objectives and policies of this management plan, and addresses community issues within available resources.

4.3 Reserve Development Plan:

4.3.1 Policies

- a. The Council will consult with the community when creating a development plan, in accordance with the policies in section 2.4 of this management plan.
- b. The following issues will be considered when creating a development plan:
 - The recreational classification of the reserve
 - The need, current use, and potential of the reserve
 - The need to develop existing facilities and/or to create new facilities
 - The requirement for development to be consistent with the recreational, historical and open space values of the reserve
 - The need to develop infrastructure to support better management and enjoyment of the reserve
 - The requirement for amenity planting within the reserve
 - The need to develop pedestrian and/or vehicle access to/within the reserve
 - The need to minimise impact of development on neighbouring properties
 - The availability of funding and other resources required to undertake the development
 - The priority of development tasks
 - The objectives and policies of this management plan
 - Ongoing maintenance costs

- Appropriate signage
- Maintaining the overall character of the reserve

4.3.2 Rules

- a. A development plan must be prepared for any development in the reserve, including new buildings, and must be approved by Council, subject to section 4.4 and 4.5 below.
- b. A development plan must be prepared for any future planting and landscaping in the park, to be approved by Council. Council may consult the Considine Park Committee.
- c. A planting plan shall address the following issues:
 - Plant suitability to the site
 - Sustainability of plantings and merits of irrigation
 - Types of plants used (native vs. exotic)

4.4 Camping Ground Development Plan

4.4.1 Rules

- a. A development plan specific to the camping ground must be created for future development within the camping ground, including for buildings permitted under the lease, and be approved by Council's Chief Executive.
- b. In considering a development plan for the camping ground, the Chief Executive will not be able to decline to approve any buildings that are permitted by the lease, but will be able to require changes to the plan in respect of the following:
 - Size of buildings
 - Positioning of buildings
 - Landscaping
- c. Public consultation will not be necessary for the Chief Executive to approve a development plan for the camping ground.

4.5 Individual Development Projects

4.5.1 Policies

- a. Unless covered by a development plan, consultation regarding new buildings or structures, or major alterations or additions to buildings or structures, will be undertaken in accordance with the policies contained in section 2.4 of this plan.

4.5.2 Rules

- a. New buildings or structures in Considine Park, or major additions or alterations to existing buildings or structures on the reserves, are permitted if allowed for in an approved development plan or approved by Council.

- b. Minor additions or alterations to existing buildings or structures can be approved by the Council's Chief Executive.

Note: Minor addition or alteration is considered to be a change that does not change the footprint of a building by more than 10% or its volume by more than 20% from the time that the development plan is accepted. Any internal changes are considered minor.

Note: The manager's accommodation building in the camping ground, which is allowed to be a maximum of 100m² in area under the lease, is not subject to the above rules.

Note: The Council in assessing individual development projects will consider the relevant issues identified in 4.3.1(b) above.

5 MANAGEMENT AND ASSET MAINTENANCE

5.1 Management

This section sets out the objectives and policies for the day-to-day management of Centennial and Considine Park. Management needs to be consistent with the requirements of the Reserve Act 1977 and other relevant legislation, and with other Council plans such as the Annual Plan.

The following objectives and policies apply in addition to any requirements contained in leases or licences of parts of the reserve.

5.1.1 Objective

To effectively manage and maintain Centennial and Considine Park on a day-to-day basis in line with statutory requirements and other Council plans, including this management plan.

5.1.2 Policies

Maintaining Reserve Boundaries:

1. The boundaries of the reserve will be maintained and no encroachments will be permitted.

Fences and hedges:

2. Existing fences and hedges on the reserves shall be maintained and replaced as necessary. No specific approval for this maintenance will be required.

Vegetation maintenance:

3. Health of the plantings on the site will be monitored by Council, and maintenance of plantings will be undertaken where necessary.

Funding:

4. Funding for maintenance programmes, ongoing protection, development and enhancement programmes will be identified in the Annual Plan and Long Term Council Community Plan.
5. All programmes will be prioritised and funded when opportunity allows.
6. Alternative sources of funding (other than rates) and other means of implementing programmes will also be considered. Examples of alternative sources include, but are not limited to:
 - Grants (e.g. New Zealand Lottery Grants, Eastern and Central Community Trust)
 - Funds arising from bequests
 - Work schemes
 - Community fundraising
 - Sponsorship
 - Sale of surplus land (subject to the provisions of Reserves Act 1977)

- Donations
 - Ground hire
 - Pain Farm grants
7. Council will modify existing bylaws and create new bylaws as and when necessary, in accordance with the relevant provisions of the Reserves Act 1977 and the Local Government Act 2002.

Maintenance of grass

8. Council, in consultation with any relevant lease/licence holder, may arrange for the grass in Centennial and Considine Park to be mowed on a regular basis as the preferred maintenance option. Council may, if it considers it necessary, use grazing by animals as an alternative.

Events:

9. Events and activities that comply with this Management Plan and for which effects do not extend beyond the area of the reserve will be encouraged and promoted.
10. Should major events become a common feature of the reserves the Council, in consultation with the community, may prepare event guidelines. Key interest groups will be consulted in the development of event guidelines.

Concessions – Leases, Licences and Permits:

11. All leases, licences and permits relating to the reserve will be in accordance with the provisions of the Reserve Act 1977 and take into account the objectives and policies of this Management Plan.
12. Subject to the above policies, this Management Plan contemplates the following types of leases and licences for Centennial and Considine Park:
- Sports and recreation activities (eg pony club, swimming club)
 - Camping ground
 - Concerts
 - Markets
 - Rallies
 - Gymkhana
 - Commercial activities that may restrict open public access to the reserve for a limited time and where these activities might promote the reserve (e.g. use as a film location).
13. If a lease, licence or permit is not consistent with the recreation classification of the reserve, re-classification of that area of the reserve will be considered.
14. Existing leases and licences will be reviewed when they are due for renewal to ensure that the leases are in accordance with the provisions of the Reserve Act 1977 and take into account the objectives and policies of this Management Plan.

User Charges:

15. Entry to the reserve will generally be free.
16. Charges will be made for the following:
 - Overnight stay in the camping ground and use of camp amenities
 - Commercial recreation operations and concessions
 - Use of the reserve for commercial activities
 - New rights of way, other easements and communication stations
 - Parking for events such as the Martinborough Fair
17. Charges may be made for the following:
 - Special events
 - Access to reserve facilities such as swimming pool and camping ground amenities
 - Bookings for clubs and group activities
18. The Council will set its charge for the use of the reserve and facilities for events and function and other activities in the reserve through the Annual Planning process, where issues of fairness and equity are given full consideration.

Information and Promotion:

19. An information base of the reserve's recreational opportunities and historic values will be developed and maintained.
20. Promotional material on the reserve's historic and cultural features and recreational opportunities will be developed to promote the profile and importance of the reserve.
21. Onsite interpretation of the historic / recreational/ botanical values of the reserve will be put in place as priorities and resources allow.

Recreation Monitoring:

22. The impact from recreation activities will be assessed from time to time to ensure there are no adverse effects on the reserve.
23. The Council may appoint rangers to manage recreational activities and monitor any impacts on the reserve. The ranger will be officially recognised, formally appointed, given training and acknowledged for their work.

5.1.3 Rules**Smoking:**

1. Centennial & Considine Park is subject to Council's District-wide smoking policy for parks and reserves.

Bylaws:

2. The following bylaws will apply in the management of the reserve:

- The New Zealand Standards 9201: Model General Bylaws 1999: Part 2: Public Places (refer Appendix 5)
- The South Wairarapa District Council Control of Dogs Bylaw 1997
- Any other bylaws and policies enacted by Council.

Hours of use:

3. With the exclusion of the camping ground area, the public shall be able to use the reserve between the hours of dawn and dusk. Any use outside of these hours is prohibited, unless approval has been provided by Council's Chief Executive.

Events

4. An event that involves exclusive use of the reserve, the sale of goods, or is not covered by this Management Plan, will require specific approval under this Management Plan before it can proceed. Specific approval means the approval of the Reserves Working Party of the Council or Chief Executive.
5. For major events on the reserves that impact beyond the reserve areas and affect traffic movement, parking, public health and safety, and may cause inconvenience to residents and local retailers, the promoter must provide information on how these matters may be addressed. Depending upon the size and scale of the event Council may consult with key interest groups.
6. An event organiser or user of the reserve shall be responsible for returning the reserve to its existing state and repairing any damage to the reserve (other than normal wear and tear) caused as a result of any event or use. This repair shall be to the satisfaction of the Council's Manager Works and Services.
7. A refundable bond may be required from organisers of an event to cover repair of any damage to the reserve used where this is required under the guidelines or as a condition of resource consent.

Lighting:

8. Additional outside flood lighting in the open space and recreational facilities area is allowed. Prior to the installation of the lighting Council will approve the design and hours of operation, and will undertake consultation before making a decision.
9. The South Wairarapa District Plan and the Proposed Wairarapa Combined District Plan also contain requirements regarding lighting.

Signs:

10. The permanent use of signs on the reserves shall be limited to signs providing visitor information, information about facilities and features related to the reserve site, and traffic signs.
11. Temporary signs advertising specific events (those displayed only for the duration of the event they advertise) shall be allowed on the reserves.
12. Any other signs that are not covered by 11 and 12 above, including semi-permanent signs, will require Council approval.

13. The South Wairarapa District Plan and the Proposed Wairarapa Combined District Plan may also contain requirements regarding signage.

Concessions – Leases, Licences and Permits:

14. All groups/persons operating facilities and/or occupying land or buildings on the reserve will require a lease or licence from the Council.
15. A lease, licence or permit is required for the occupation of reserve land by a public utility.
16. A lease or licence is required for any commercial activities.
17. Recreation groups and community organisations requiring exclusive use of the reserve or part of the reserve for one-off occasions must apply to the Council for a permit.
18. Leases and licences for any type of event contained in Section 5.1.2(12), except scheduled gymkhana, require approval from Council's Chief Executive.

Unauthorised grazing

19. Grazing may only take place on the reserve with the approval of the Chief Executive.

Pedestrian and Vehicle Access:

20. Foot access to the reserves will be allowed at all times between dawn and dusk where it is safe, except for management purposes such as weed spraying operations, special events where a notice is displayed to say otherwise, or where a lease or licence grants exclusive occupation to an area of the reserve.
21. Vehicle access will not be permitted on the reserve outside of the camping ground area, except for servicing requirements, emergencies, disabled access, and for permitted events (including those that have been sanctioned by Council). No vehicle access is permitted to Centennial Park.
22. The public using the walkway on the reserve will not be prohibited access into the Oak Paddock within the camping ground area, but any occupation or use of this area by members of the public is subject to the camping ground rules and may be subject to the appropriate charges.

Utilities (rights of way, other easements and communication stations):

23. All new utilities shall only be located on the reserve where there is no alternative location on any other site.
24. Where it is necessary to have services located above ground, the design and location should be sympathetic to the natural, cultural or landscape features of the reserve and not impact on the area available for recreational use.
25. Applications for the construction of public utilities on the reserve must be made to SWDC under this Plan. Such applications must be publicly notified for comment under this plan. Applications must be accompanied by an assessment of the effects of the utility on the reserve and must take into account:
 - alternative sites
 - the selected location

- timing and duration of the works
 - impact on cultural heritage sites, trees and amenity values and buildings and how these are to be protected
 - Where not a Council utility, consideration should be given to seeking a ground rental
26. Any approval given for a public utility on the reserve shall be conditional upon the Council being able to:
- Enter, inspect, require maintenance or upgrading
 - Approve designs and colour schemes for all structures
 - Require the restoration of sites after the completion of work
 - Require sites to be cleaned up, cared for, and superfluous material removed

Dogs:

27. Dogs must be on a leash and under control at all times
28. Dog litter must be removed from the reserve by the dog owners.
29. In the event of the Council changing its District wide dog policy the Council's dog policy will have precedence over 28 and 29 above.

Recreation Monitoring:

30. The Council may modify or stop activities that cause environmental degradation or significant modification or nuisance, including nuisance to adjoining properties.

Fires

31. No fires are permitted within the park unless approved by the Chief Executive.

5.2 Asset Maintenance**5.2.1 Objectives**

To ensure public health and safety are met.

To ensure the reserve area functions effectively and is maintained in an appropriate manner.

5.2.2 Policies**General:**

1. The reserve will be given high priority by the Council in its maintenance programme.
2. The Council will review the current levels of service in the Asset Management Plan (AMP) to ensure the appropriate maintenance standard for services and facilities are provided on the reserve.

3. The AMP and the Council's Reserves Contract Agreement will be reviewed to ensure they are in accordance with this Management Plan.
4. The Council will identify any maintenance and other activities extending beyond the basic service levels provided by the Council that can be carried out by the community.
5. Any maintenance work carried out by the community will be done within an agreed framework and within the Council's financial planning and budgetary framework.

Toilets:

6. Existing toilets will be maintained to a high standard.
7. Organisers of events may be required to provide portable toilet facilities.

Rubbish:

8. Rubbish bins will be kept to a minimum and priority will be placed on removal of litter from the reserve.
9. The standards of litter management will be monitored to ensure the reserve remains clean and tidy.
10. Organisers of events will be responsible for rubbish during events and removal of rubbish after events.

Public Safety:

11. The Council will identify hazards affecting the reserve and take appropriate precautions to minimise risks through the provision of information.
12. The Council will provide for the safe use of pesticides and other chemicals used in its management operations.
13. Leases, licences or permits for commercial activities on the reserve will make it clear that the holder is responsible for public safety relating to their activity.
14. Following an initial maintenance up-grade the trees in the reserve will be assessed from time to time (and following storm damage) by an arborist for their health and longevity, and remedial work will be programmed into reserve maintenance.

5.2.3 Rules**Public Safety:**

Unauthorised damage to, or removal of, plant material is prohibited.

1. Spraying will only be carried out by Council approved and certificated operators.
2. Ground marking can only be carried out with the approval of the Manager, Works & Services.

Rubbish

3. Rubbish shall not be dumped on the reserve by any member of the public.

4. The exception to Rule 5.2.3(4) is that garden dry matter and timber may be placed in a specified bonfire area, as agreed, before Guy Fawkes Day (5 November).

Appendix A: Copies of Declarations of Trust

Appendix B: Schedule of Notable Trees

Notable trees listed in the Proposed Wairarapa Combined District Plan as at 29 March 2008:

Considine Park (Lot 1 DP 4545) and Centennial Park (Ts078): *Quercus.sp.*, *Fraxinus angustifolia*, *Ailanthus altissima*, *Quercus palustris* (2), *Cedrus deodora*, *Fraxinus angustifolia* (2), *Quercus* (2), *Ulmus procera* "Louis van Houtte" (2), *Quercus Apalustris*, *Quercus robur*, *Podocarpus totara* 'aura', Centennial Park.

Martinborough Swimming Pool (Ts092): *Cedrus deodara* (hedge).